

# Preparing Young People for Employment

## 1. Introduction (10.00am)

Introduction (Cllr Waine) and Coffee

## 2. The current picture (10.15am – 10.45am)

**Sandra Higgs** (OCC Business skills manager) – 5 mins

- Overview and facts on the current situation in Oxfordshire

**Adrian Lockwood** (Chair of the Skills Board and Managing Director of Integration Technology) – 15 mins

- What have the Skills board identified as the skills gaps in Oxfordshire?

(Questions and answer session 10 minutes)

## 3. Preparing Young people for employment (10.45am – 11.25am)

**John Hussey/school representative** (Head teacher, St Gregory the Great Catholic school) – 15 mins

- How St Gregory's school prepares young people for employment

**Ian Francis** (Vice Principle Oxford and Cherwell Valley College) – 15 mins

- How Oxford and Cherwell Valley College prepares young people for employment

(Questions and answer session 10 minutes)

## BREAK (11.25 – 11.40am)

## 4. Employing young people (11.40 – 12.20pm)

**Miranda Markham** (Group Community Relations Manager at Bicester Village) – 15 mins

- A retail perspective on employing young people

**Tony Green** (Training Manager at Crown Packaging) – 15 mins

- A manufacturing perspective on employing young people

(Questions and answer session 10 minutes)

## 5. Round table discussions (12.20-12.50pm)

Focus questions:

- How do we develop good employability skills in all of our young people (to ensure they don't become NEET)?
- How do we help young people to make choices about learning that will help them get a job in Oxfordshire?

## 6. Feedback with comments from expert panel (speakers) (12.50-13.20pm)

## 7. Close of meeting – Cllr Waine (13.20 – 13.30pm)